

# Notice of Meeting

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## Personnel Committee

**Friday, 15th July 2022 at 10.30 am**  
in Council Chamber Council Offices  
Market Street Newbury

**Note:** This meeting can be streamed live here: <https://www.westberks.gov.uk/personnelcommitteelive>.

Date of despatch of Agenda: Thursday, 7 July 2022

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 01635 519052 e-mail: [sadie.owen1@westberks.gov.uk](mailto:sadie.owen1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



WestBerkshire  
C O U N C I L

**To:** Councillors Dennis Benneyworth (Chairman), Jeff Brooks (Vice-Chairman), Adrian Abbs, Lynne Doherty and Thomas Marino

**Substitutes:** Councillors James Cole, Lee Dillon, Nassar Hunt and Biyi Oloko

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## Agenda

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|---|-----------------|
| 1. <b>Apologies for Absence</b><br>To receive apologies for inability to attend the meeting (if any).   | 5 - 6           |
| 2. <b>Minutes</b><br>To approve as a correct record the Minutes of the meetings of the Committee held on 21 February 2022 and 10 May 2022.  | 7 - 12          |
| 3. <b>Declarations of Interest</b><br>To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> .  | 13 - 14         |
| 4. <b>Update on HR Activity 2021/22</b><br>Purpose: the report is an information only report for the purposes of updating on HR activity for 2021/2022 which includes Recruitment, Appraisals and Performance Management, Training, and Casework. There is also a brief update on the Workforce Strategy and actions in Appendix A. | 15 - 64         |
| 5. <b>Date of Next Meeting</b><br>The next meeting will be held on Friday 11 November 2022, at 10:30 am.  |                 |

Sarah Clarke  
Service Director (Strategy & Governance)

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.